



Project management in the Ministry of Justice in the context of the Integrated State Informatisation Programme (*Program Zintegrowanej Informatyzacji Państwa – PZIP*)

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Presentation plan

- **PZIP – aim, computerisation standards, metarules and rules for the creation of public services**
- **Ministry of Justice – uniform management standards**
- **Ministry of Justice vs. PZIP and MC Metarules**
- **The benefits of standards in the Ministry of Justice**
- **E-services in the administration of justice (in the context of PZIP)**
- **Directions of action in the Ministry of Justice (strategic level)**
- **Directions of action in the Ministry of Justice (project management level)**
- **Conclusion**



Aim of the Integrated State Informatisation Programme (PZIP)

Development of a coherent logical and efficient state informatisation system, providing e-services on both the national and the European levels in a cost-effective manner while ensuring their high quality



Informatisation standards (PZIP)

- **Opening of the State's information resources**
- **Reusability**
- **Integration and standardisation**
- **Unification**
- **Referentiality**
- **Self-restraining**
- **Competence building on the part of the administration**



Metarules and rules for the development of electronic public services

- **Focus on the citizen's needs and benefits**
- **Administration is the primary source of data**
- **Universal design (WCAG 2.0)**
- **User's interface**
- **Security and reliability**
- **Openness to integration**



Uniform management standards in the Ministry of Justice

The Order of the Minister of Justice of 4 June 2014 on the establishment and functions of the Project Portfolio Council and the rules for the management of the Project Portfolio in the Ministry of Justice

- **Project level**
- **Program level (PL16 Norway Financial Mechanism, Action 2.17 under the “Knowledge, Education, Development” Operational Program + additionally “Digital Poland” Operational Program)**
- **Project portfolio level**



Standards of the Ministry of Justice vs. PZIP/ MC Metarules

- Identification of the main goals, needs and behaviours of users (at each stage of the implementation of the service)
- Cooperation with institutions providing the services (courts)
- Designing services taking into account the existing solutions (e.g. Trusted Profile)
- Focus on developing e-services, and not the computerisation of procedures (adaptation of law)



The benefits of standards in the Ministry of Justice

- **Effective implementation of projects, also based on clearly defined stages**
- **Performing risk analysis**
- **Monitoring of progress in the implementation of projects**
- **Effective implementation of projects (consistency of outputs of different projects, complementarity rule)**
- **Taking into account the needs of end users**



E-services in the administration of justice

- **Electronic Land and Mortgage Register**
- **National Court Register**
- **National Criminal Register**
- **E-payments**
- **Electronic minutes**
- **Files Digitisation System**
- **Identity Management System (AD)**
- **IT- archive centres (RFID)**
- **E-nominations**
- **Electronic Documentation Management**



E-services in the administration of justice in the context of PZIP

- **Distributed access**
- **Inconsistent solutions**
- **Silo nature**
- **Fragmentation of solutions**
- **Failure to use the already existing solutions**
- **Failure to take into account the needs of the final customer (citizen)**



Directions of action in the Ministry of Justice (strategic level)

- **Analysis of the current situation as regards computerisation of the administration of justice**
- **Identification of key areas**
- **Designing an informatisation strategy for the administration of justice**
- **Promotion of e-services provided by the administration of justice**



Directions of action in the Ministry of Justice (project management level)

- **Streamlining project management processes and improving competence of employees of the Ministry of Justice**
- **User-centred design**
- **Ensuring compliance with the rules for the implementation of e-services defined by the Ministry of Digital Affairs (Metarules, Committee of the Council of Ministers for Digitisation)**



Conclusion

The Ministry of Justice designs and develops, on a regular basis, e-services provided in the administration of justice, and takes various steps to ensure the effectiveness of work done in this respect. Nonetheless, in the context of PZIP, we are facing the same challenges as other Polish authorities.



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THANK YOU FOR YOUR ATTENTION!

The Operational Program: "Institutional Capacity Building and Cooperation in the Area of the Administration of Justice/ Improving the Effectiveness of Administration of Justice" financed with Norway Grants and with domestic funds.